



July 2017

Dear Parent/Carer

I would like to wish you a happy and enjoyable summer and to share with you some key information for your son/daughter's start at Moulsham High School in September. This should allow a smooth and efficient start to the new academic year which begins on Tuesday 5<sup>th</sup> September 2017.

**Arrangements for the First Day in September**

Year 7 students are expected in school at 8.55am for a 9.00am start. They should meet in the west playground on arrival. The remainder of the school, with the exception of the new Year 12 students, need to be in school for 11.00am and register in their allocated form rooms. Lessons will start at 11.25am.

Year 12 will meet at Anglia Ruskin University on Wednesday 6<sup>th</sup> September at 10.00am and finish there at 2.30pm. They return to school on Thursday, 7<sup>th</sup> September at 8.55am and need to report immediately to the Chaucer building.

**Pastoral Arrangements for 2017-2018**

Year Group	Standards and Progress Leader (S&PL)	Pastoral Manager
7	Mr Greenaway	Mrs Fernandez
8	Mr Boud	Mrs Crane
9	Mr Alford	Mrs Crane
10	Mr Muttock	Mrs Hadlow
11	Mrs Wadsworth	Mrs Hadlow

Head of 6 <sup>th</sup> Form	Mrs Hughes
Assistant Head of 6 <sup>th</sup> Form	Mr Myall

**Essential Equipment**

Essential equipment for all students comprises a pencil case which must contain the following items:

- two pens
- pencil
- eraser
- sharpener
- calculator

Students will also need to have a reading book. These items must be contained in a roomy (preferably water resistant) bag that is big enough to transport A4 files.

Continued...



## Uniform

While our basic uniform arrangements remain unchanged, please be mindful of the following when purchasing new uniform this summer:

- Girls' skirts must be Moulsham tartan (only available from SchoolWear Plus), that touches the knee when in a standing position;
- Girls' trousers are navy straight cut trousers (from the school supplier). Not lycra or viscose please;
- Boys trousers are plain black without side pockets;
- Hoodies are not acceptable in school;
- Shoes must be black – no boots, sling backs, high or tapering heels. Shoes do not reach above the ankle. Shoes should not be canvas or "trainer". Shoes must be "closed" (no open-toe type);
- The wearing of jewellery is limited, with the exception of a watch and a single piercing in each ear for the girls;
- Hairstyles must be moderate, conventional and no shorter than a "Number 2". Hair ties, bows or slides should be plain navy blue or white. Hair can only be dyed in natural colours (i.e. no bright reds, blues, etc). Hair must be only one colour, no two tone hair styles are allowed;
- Make-up, if worn, should be discreet. Coloured nail varnish; acrylic or false nails are **not** allowed.

For further details, please refer to our Parents Handbook on the school's website; [www.moulshamhigh.org](http://www.moulshamhigh.org). Thank you for your continued support.

## Student Attendance

Students have only 190 days to make the academic and social progress that is required of them each year, and I am appealing to you to continue to support your son/daughter and the school by ensuring that he/she attends every day and on time (8.45am prompt to allow them to get to form by 8.55am). All students have been set a minimum attendance target of 96% and I urge strongly that you resist the temptation of arranging family holidays during term time. I am very grateful for your support on this crucial matter.

Please have a restful and enjoyable summer and thank you once again for your continued support.

Yours sincerely



Mr D Stevens  
Deputy Headteacher