



July 2016

Dear Parent/Carer.

## **HISTORY GCSE CONTROLLED ASSESSMENT TRIP TO CASTLE HEDINGHAM**

The History department has organised a visit to Castle Hedingham for all Year 11 GCSE History students (currently Year 10), on Tuesday, 13<sup>th</sup> September 2016.

The trip will be the first part of the students' local History Controlled Assessment coursework and will form the basis of the three Controlled Assessment questions. Students will be looking at the site and interpretations of the castle in preparation for the work to be completed back at school. It is an exam board requirement for students to visit a local historical site and therefore it is recommended that all students take part.

The coaches will be departing from the school at 9:20am and we would ask, therefore, that students arrive at school for 8:45am. It is anticipated that we will return to school no later than 3:30pm. Students should wear school uniform and bring a packed lunch, a camera and a small amount of money.

The total cost of the trip will be £14.00, which includes the cost of travel, entrance fees and insurance (a copy of the insurance policy is available from the school on request). This is a voluntary contribution. Should you feel that, for financial reasons, you are unable to fund all or part of this trip, please contact Lisa Williams at the school.

The school reserves the right to refuse to accept payment or subsequently withdraw this offer where there is reason to suggest that a student's participation may prejudice the safety or good conduct of the trip. Should the school cancel the visit for any reason a full refund will be made; however, all monies are non-refundable if you cancel the place.

We require the full payment by Wednesday, 7<sup>th</sup> September 2016 to secure a place on this trip. The trip is payable through Parent Pay, cash or cheque.

By signing and returning the attached medical consent form to Student Services you agree to your son/daughter taking part in this trip.

Yours sincerely,

**Mr. R. Flatt**  
Head of History