

June 2015

Dear Parents/Carers,

We are working with the Essex Coalition of Disabled People (ECDP), an organisation that runs a number of projects aiming to improve the lives of disabled people in Essex, and are seeking to make the school more accessible and welcoming to parents, students, staff, school governors and people from the wider community who have a disability.

The Government defines a disabled person as anyone who has a physical or mental impairment that has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities and includes those with cancer or surviving cancer, HIV, multiple sclerosis, diabetes or asthma. We are required to publish a disability action plan that details any changes we feel we need to make to our school.

There are three ways in which you can help:

- You might like to give us information about yourself, or your son/daughter, to help us to understand the range and nature of the disabilities amongst our school community.
- You might like to suggest ways in which the school could become more accessible to you or others, e.g. in the provision of information in larger print size or different format, in the access to the building, or in the daily organisation of the school.
- You might like to attend one of our Student Support surgeries held in the last week of every half term to discuss any issues that have arisen and how best to meet the needs of disabled people.

I hope you are able to help us make the school a better place for all disabled people and, if so, should be grateful if you would complete the reverse of this letter and return it to Mrs Sally Cowens, my PA, by Friday, 10th July 2015.

Yours sincerely,

Mr D Stevens
Deputy Headteacher

People may be affected by their disability in one of the following categories:

- Mobility
- Physical co-ordination and manual dexterity
- Ability to lift or carry everyday objects
- Speech, hearing, eyesight
- Memory, ability to learn, concentrate or understand
- Perception of risk or physical danger

The nature of my disability is

.....

The nature of my son/daughter's disability is

.....

.....

My suggestion for improving the school for disabled people is

.....

.....

.....

I would like to attend a Student Support surgery and discuss any issues that have arisen and ways to improve access for disabled people

Yes No

Name and address (optional)

.....

.....

Email

Telephone